

Overview

FEDERAL POLYTECHNIC OKO

P.M.B. 021, AGUATA, ANAMBRA STATE

INVITATION TO TENDER FOR YEAR 2020 CAPITAL PROJECT FEDERAL POLYTECHNIC OKO

(A) INTRODUCTION

In compliance with the Public Procurement Act 2007, the Federal Polytechnic Oko, Anambra State hereby invites interested, competent and reputable companies with relevant experience and good track record of performance to submit technical bid for the years 2019 Capital Project.

(B) SCOPE OF WORK

Procurement and Installation of Mechanical Engineering Equipment.

(C) ELIGIBILITY REQUIREMENTS

To be eligible, potential bidders are required to submit all the under listed verifiable documents and must be arranged in the following order and numbered:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including forms CAC2 and CAC7.
- (b) Evidence of Company income's Tax Clearance Certificate for the last three (3) years 2017, 2018, 2019 valid till 31st December, 2020.
- (c) Evidence of current Pension Compliance Certificate Valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Funds (ITF) Compliance Certificate Valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate Valid till 31st December, 2020;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and service providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issues by BPP;

(g) Sworn affidavit disclosing whether or not any officer of the relevant committees of the Federal Polytechnic, Oko, or the Bureau of Public Procurement is former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Accounts for the last three (3) years (2017, 2018 and 2019);

(i) Evidence of Financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's profile with the Curriculum Vitae of key staff of the Company;

(k) All documents for submission must be transmitted with a covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst other, The Registration Number (RC) as issued by the Corporate affairs commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the pages, duly signed by the authorized officer of the firm.

(D) COLLECTION OF TENDER DOCUMENTS

Interested bidders are to collect the Bidding Documents from the office of the Director Procurement, Federal Polytechnic Oko, Anambra State upon presentation of evidence of payment of a non-refundable Tender fee of N10,000.00 (Ten Thousand Naira) only paid into the Federal Polytechnic Oko Remita account in any reputable bank in Nigeria.

(E) SUBMISSION AND OPENING OF TENDERS

Prospective bidders are to submit their completed Technical and Financial bids packaged in separate sealed envelope clearly marked "Technical Bid" and "Financial Bid" respectively and thereafter, put the two separate sealed envelopes into one bid envelope to be sealed and marked "Technical and Financial Bids" Stating the specific Lot no. on the top left hand corner of the outer bid envelope and addressed to: the Registrar Federal Polytechnic Oko, P.M.B 021 Aguata, Anambra State. The reversed side of the bid sealed envelope should have the Name Address, GSM No and Email address of the bidders. All bids are to be inserted into the Tender box kept in the office of the Director of Procurement

at the main campus of the Federal Polytechnic Oko, Anambra State **not later than 12:00noon on Monday 27 July, 2020.**

(F) OPENING OF TECHNICAL BIDS

The Technical bids will be opened during a public opening ceremony immediately after the deadline for submission at 12:00noon dated as above at the Mass Communication Conference Hall Federal Polytechnic Oko, Anambra State. Only shortlisted bidders in the Technical Prequalification evaluation shall be invited for the Financial Bids opening on a later date while the unsuccessful bidders will have their financial Bids documents returned unopened.

GENERAL INFORMATION

(a) Submission of bid documents to the Federal Polytechnic Oko, Anambra State is neither a commitment nor an obligation to engage any contractor or his agent and non-submission of any of the above documents render the submission non-responsive.

(b) This advertisement for Invitation to Tender should not be construed as a commitment on the part of the Federal Polytechnic Oko , Anambra State nor shall it entice any contractor to make any claims whatsoever or seek indemnity from the Federal Polytechnic Oko, Anambra State

(c) The Polytechnic may verify any or all claims made by the applicants and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary.

(d) All submission pages must be dully initiated by the company.

(e) Bidders who have worked for the Polytechnic and have any poor performance, abandonment, terminations and prolonged contracts executions period need not apply.

(f) The Federal Polytechnic Oko is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any without incurring any liabilities.

(g) Non-compliance to the instruction above will lead to automatic disqualification.

SIGNED:

MANAGEMENT